



# GREATER FREEPORT CHAMBER OF COMMERCE 2018 BUSINESS AFTER HOURS HOST RESERVATION FORM

Business: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Town, Zip: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Email: \_\_\_\_\_

Business after Hours (BAH) is a once per month networking event in an open house style from 5 to 7p.m. (or another time frame as mutually agreed upon by Sponsor and Chamber), on a mutually agreed upon date, usually the third Thursday of the month. Business After Hours events are an excellent way to showcase your business to Chamber members and others.

A Greater Freeport Chamber member may sponsor one or multiple BAH event(s) in a calendar year, dependent upon the number of host registrations. The cost to host a BAH is \$150 per event. Sponsors are responsible for providing refreshments, a door prize or prizes, tours and/or entertainment. As a suggestion, using Chamber members for catering, prizes and/or entertainment is greatly appreciated. In doing so, the Sponsor may plan for any Chamber member collaborations regarding host sponsorship/co-sponsorship with other Chamber members - an effective way to share the sponsorship and have a mix of businesses attending. If possible, it is encouraged to make this an "experience" for those in attendance. Offering a theme, demonstration or other activity to your event will make it memorable. Please note, the location for a BAH must be handicap accessible and accommodate a minimum of 50 people.

The Chamber will promote Business After Hours via electronic newsletter(s) to members and the Chamber's website. The Chamber will accept RSVP's and provide blank nametags for use. The Chamber will make introductions during the welcome and may conduct a 50/50 cash raffle and prize drawings. As the Sponsor, you may do your own promotion as well which is highly recommended.

**PAYMENT IN FULL IS DUE WITH SUBMISSION OF THIS CONTRACT, at least 60 days prior to your event.**

## SPACE RESERVATION

2018 Month Reserved: \_\_\_\_\_ Date Reserved: \_\_\_\_\_

Credit Card#: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ / \_\_\_\_\_ CV Code: \_\_\_\_\_

Signature: \_\_\_\_\_ Print Name (as on card): \_\_\_\_\_

If payment is made by check, please remit payment and contract to:

Greater Freeport Chamber of Commerce

Attn: Business After Hours (Please note on check that payment is for: Business After Hours)

P.O. Box 335

Freeport, ME 04032

Thank you for being a host sponsor for Business After Hours. We greatly appreciate your support and our partnership.

*Our Mission:*

***To promote and support the interests of commerce and business.***